

Community Adult Literacy Benchmarks: Participation - Set Goals

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Set Goals	<p>-recognize value of goal-setting in both personal and learning contexts</p> <p>-identify a personal goal</p>	<p>-identify a goal and break it into steps</p>	<p>-identify challenges that make it difficult to reach goal or to get to next step</p> <p>-apply strategies to minimize impact of challenges to reaching a goal</p>	<p>-identify learning style and strengths that support attainment of steps and goals</p>

Community Adult Literacy Benchmarks: Participation - Organize

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Organize	-demonstrate basic organizational skills in learning and personal contexts	-understand and apply techniques for managing time and organizing daily life (learning and personal contexts)	-use more advanced time and daily life management techniques	-understand and apply advanced time and daily life management techniques

Community Adult Literacy Benchmarks: Participation - Problem Solve

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Problem Solve	-acknowledge and identify problems related to self, family, community, school, and/or work	-use basic problem-solving techniques to address problems (e.g., brainstorming and prioritizing)	-use more complex problem solving-techniques to resolve problems (e.g., lateral thinking, finding appropriate resources - people with more knowledge & experience, creating “what if” scenarios)	-put personal problems into a larger context, and examine root causes of problems. (e.g., difficulties finding a job might be due to local or regional economic conditions)

Community Adult Literacy Benchmarks: Participation - Reflect

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Reflect	-understand the importance of reflection	-critically analyze one's actions (e.g., what worked to achieve goal and what did not)	-identify and analyze beliefs, values, and attitudes of self and others	-identify and analyze assumptions made by self and by others

Community Adult Literacy Benchmarks: Participation - Engagement

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Engagement	-listen to stories and conversation, observe interactions in groups or observe tutor perform a task	-choose reading material (books, newspapers, comics, horoscopes) -ask for specific learning activities	-volunteer to take part in activities -begin to study independently but with support	-initiate activities beyond the class or the tutor relationship, such as take a course, attend a meeting, join a club