IQ 2000 TRIVIA

ZOOM TRIVIA EVENT INSTRUCTIONS

1. BEFORE THE EVENT

Your team will need a way to communicate answers to each other during the game. **Before** the event, you and your teammates should set up a way to talk to each other **outside of Zoom**. Some popular suggestions are:

- Group text
- FaceBook Messenger group chat
- WhatsApp group chat
- FaceTime group chat
- Discord
- Teams
- Google Hangouts

If you are playing solo or all in the same room, you have no preparation to worry about!

2. JOIN

To join the event, simply **click on the link** provided by your host **or** navigate to http://zoom.us/join and enter the **meeting ID** from your invitation, which is an **eleven-digit number.**

- You **do not** need to sign up or download the Zoom app to play but can if you wish.
- You may be prompted to enter a **meeting password**, which can also be found in your **meeting invitation**. It is a **six-digit number**.

You are now in the **waiting room**, the trivia host will let you in to the event 5-10 minutes before it begins. You can check your sound and video settings here if you wish.
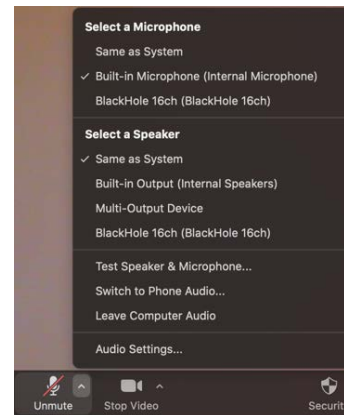
3. PLAY

One player from your team will be in charge of entering your **team name, contact info,** and **answers** on our submission forms. There are **two** forms, one for each half of the game (two rounds in each half).

- These links will be provided by your hosts in the **Zoom chat** window.

The host will go over the rules and gameplay once everyone is together in the Zoom meeting, and also tell you **when to submit**. Feel free to **ask any questions** in the Zoom chat window and **have fun**!!

4. TROUBLESHOOTING

You can click on any video window on the ••• symbol and choose **"pin video"** to make that video the main display in your Zoom window. You should choose to pin the **host's shared screen** so you can **see all of the questions** and info.

Click the **microphone icon** to **mute or unmute** your microphone, the host can also mute you.

Click the **camera icon** to turn your **camera on or off**.

If you are having trouble with your audio or video, click the ^ beside the microphone or camera icons to open the **audio and video settings**.

If you can hear the host, but **can't hear the music** for the music round, click on **"view options"** ad the top of the screen and make sure there is **not** a ✓ next to **"Mute IQ 2000's Computer Sound"** if there is a ✓, click to remove it.